

ATLAS Jewellery Current Job Opening | HEALTH CARE DIVISION

Specialist in Internal Medicine - Oman

- Able to provide out-patient and in patient health care to all medical conditions, such as Diabetes, Hypertension etc

Qualifications:

- MD General Medicine or DNB
- Registration as medical practitioner in India
- Minimum 3 years of experience

We believe that previous experience is a good indicator of future potential. However, we also believe in providing all candidates with an equal opportunity to present their abilities. Even if you do not have the preferred experience the right attention to detail in your cover letter and resume will ensure you an interview with ATLAS.

To apply for this position, please send your resume and cover letter to karthikayan.r@atlasera.com with the subject titled exactly "**Specialist in Internal Medicine Candidate Oman**" with the following details included

1. Are you willing to relocate?
2. What is your current and expected salary (a) In the Gulf? (b) In India?
3. Do you have any references in ATLAS?

Dermatologist - Oman

- Able to provide in-patient and out-patient consultation in Dermatology
- Ability to give health care as per the formalities of insurance companies and corporate companies

Qualifications:

- MD (Dermatology) or DVD or DNB
- Registration as medical practitioner in India
- Minimum 3 years of experience after degree, 5 years experience after diploma

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1. Are you willing to relocate?
2. What is your current and expected salary (a) In the Gulf? (b) In India?
3. Do you have any references in ATLAS?

Specialist ENT - Oman

- Able to provide surgical and medical treatment of the ears, nose and throat and the related head and neck areas
- Ability to manage disorders of the upper pharynx and oral cavity, larynx (voice box), ears, nose and nasal passage, and face and neck

Qualifications:

- MS (ENT)
- Registration as medical practitioner in India
- Minimum 3 years of experience after degree

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To apply for this position, please send your resume and cover letter to karthikayan.r@atlasera.com with the subject titled exactly "**Specialist ENT Candidate Oman**" with the following details included

1. Are you willing to relocate?
2. What is your current and expected salary (a) In the Gulf? (b) In India?
3. Do you have any references in ATLAS?

Female Radiologist - Oman

- Proficient in all type of ultrasound scanning and Doppler studies
- Able to document all care provided and information given to patients within their health record, as per professional and company standards

Qualifications:

- MD (Radiology) or DMRD or DNB
- Registration as medical practitioner in India
- Minimum 3 years of experience after degree, 5 years experience after diploma

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To apply for this position, please send your resume and cover letter to karthikayan.r@atlasera.com with the subject titled exactly "**Female Radiologist Candidate Oman**" with the following details included

1. Are you willing to relocate?
2. What is your current and expected salary (a) In the Gulf? (b) In India?
3. Do you have any references in ATLAS?

Specialist Pediatrician - Oman

- Able to provide in-patient and out-patient consultation to infants, minors and adolescents
- Ability to counsel and guide patients, their parents and guardians

Qualifications:

- MD (Pediatrics) or DCH or DNB
- Registration as medical practitioner in India
- Minimum 3 years of experience after degree, 5 years experience after diploma

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To apply for this position, please send your resume and cover letter to karthikayan.r@atlasera.com with the subject titled exactly "**Specialist Pediatrician Candidate Oman**" with the following details included

1. Are you willing to relocate?
2. What is your current and expected salary (a) In the Gulf? (b) In India?
3. Do you have any references in ATLAS?

Specialist Orthopedic Surgeon - Oman

- Able to provide medical care by performing physical exams, designing treatment and therapeutic plans
- Ability to treat muscle and skeletal problems including arthritis, congenital deformities or trauma injuries

Qualifications:

- MS (Orthopedics)
- Registration as medical practitioner in India
- Minimum 3 years of experience after degree

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To apply for this position, please send your resume and cover letter to karthikayan.r@atlasera.com with the subject titled exactly "**Specialist Orthopedic Surgeon Candidate Oman**" with the following details included

1. Are you willing to relocate?
2. What is your current and expected salary (a) In the Gulf? (b) In India?
3. Do you have any references in ATLAS?

Obstetrician/Gynecologist - Oman

- Able to provide in-patient and out-patient consultation in Pregnancy Management, Pre Natal care & Labor
- Ability to provide surgical or medical care during child birth
- Ability to handle all Gynec procedures
- Expertise in handling infertility cases is an added advantage

Qualifications:

- MD (Gynecology) or DGO or DNB
- Registration as medical practitioner in India
- Minimum 3 years of experience after degree, 5 years experience after diploma

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To apply for this position, please send your resume and cover letter to karthikayan.r@atlasera.com with the subject titled exactly "**Obstetrician/Gynecologist Candidate Oman**" with the following details included

1. Are you willing to relocate?
2. What is your current and expected salary (a) In the Gulf? (b) In India?
3. Do you have any references in ATLAS?

General Surgeon - Oman

- Able to examine patients and determine if surgery is necessary, evaluate the risks involved and select appropriate surgical procedure
- Ability to repair injuries, correct deformities, prevent diseases and improve health of patients through surgery

Qualifications:

- MS (General Surgery)
- Registration as medical practitioner in India
- Minimum 3 years of experience after degree

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To apply for this position, please send your resume and cover letter to karthikayan.r@atlasera.com with the subject titled exactly "**General Surgeon Candidate Oman**" with the following details included

1. Are you willing to relocate?
2. What is your current and expected salary (a) In the Gulf? (b) In India?
3. Do you have any references in ATLAS?

Diabetologist - Oman

- Able to provide in-patient and out-patient consultation in Diabetes Mellitus, its complications, related problems including diabetic emergencies
- Work in co-ordination with other specialists like Cardiologists, Ophthalmologists, Surgeons, Dieticians etc., in the interest of the patient

Qualifications:

- MD DM or Diploma in Diabetology
- Registration as medical practitioner in India
- Minimum 3 years of experience after degree, 5 years experience after diploma

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To apply for this position, please send your resume and cover letter to karthikayan.r@atlasera.com with the subject titled exactly "**Diabetologist Candidate Oman**" with the following details included

1. Are you willing to relocate?
2. What is your current and expected salary (a) In the Gulf? (b) In India?
3. Do you have any references in ATLAS?

Biomedical Engineer - Oman

- Able to maintain and monitor complex medical systems
- Ability to cooperate and communicate with specialists in other fields

Qualifications:

- BE/BTech (BME)
- Minimum 3 years of experience after degree, 5 years experience after diploma

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To apply for this position, please send your resume and cover letter to karthikayan.r@atlasera.com with the subject titled exactly "**Biomedical Engineer Candidate Oman**" with the following details included

1. Are you willing to relocate?
2. What is your current and expected salary (a) In the Gulf? (b) In India?
3. Do you have any references in ATLAS?

General Practitioners - Oman

- Able to handle all medical and surgical emergencies
- Ability to run general outpatient department
- Ability to give health care as per the formalities of insurance companies and corporate clients

Qualifications:

- MBBS
- Registration as medical practitioner in India
- Minimum 3 years of experience

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To apply for this position, please send your resume and cover letter to karthikayan.r@atlasera.com with the subject titled exactly "**General Practitioner Candidate Oman**" with the following details included

1. Are you willing to relocate?
2. What is your current and expected salary (a) In the Gulf? (b) In India?
3. Do you have any references in ATLAS?

Anesthetist - Oman

- Able to administer general and regional anesthetics
- Determines anesthetics to be used, records observations while administering such anesthetics
- Coordinates administration of anesthetics with surgeons during operation
- Maintains life support

Qualifications:

- MD (anesthesia) or DA or DNB
- Registration as medical practitioner in India
- Minimum 3 years of experience after degree, 5 years experience after diploma

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To apply for this position, please send your resume and cover letter to karthikayan.r@atlasera.com with the subject titled exactly "**Anesthetist Candidate Oman**" with the following details included

1. Are you willing to relocate?
2. What is your current and expected salary (a) In the Gulf? (b) In India?
3. Do you have any references in ATLAS?

X-Ray Technician - Oman

- Ability to evaluate the patient's condition, explain the x-ray procedures and achieve the most comprehensive x-ray view
- Ability to maintain the equipments

Qualifications:

- Plus 2 with Science, DRT or BRT
- Minimum 3 years of experience

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1. Are you willing to relocate?
2. What is your current and expected salary (a) In the Gulf? (b) In India?
3. Do you have any references in ATLAS?

Pharmacist - Oman

- Able to provide information such as drug usage, side effects and correct dosage
- Ability to understand drug composition, chemical and physical properties and conduct tests for purity and strength
- Must be neat, clean, and orderly and pay the utmost attention to accuracy

Qualifications:

- B Pharm
- Minimum 3 years of experience in India

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1. Are you willing to relocate?
2. What is your current and expected salary (a) In the Gulf? (b) In India?
3. Do you have any references in ATLAS?

Assistant Pharmacist - Oman

- Duties include dispensing drugs according to prescription, ordering supplies, maintaining patient records and billing and maintaining inventory
- Ability to receive and screen prescription drug orders for completeness and accuracy
- Knowledge of pharmacy practice and ability to use pharmaceuticals and medical terms, abbreviations and symbols appropriately

Qualifications:

- D Pharm
- Minimum 3 years of experience in India

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To apply for this position, please send your resume and cover letter to karthikayan.r@atlasera.com with the subject titled exactly "**Assistant Pharmacist Candidate Oman**" with the following details included

1. Are you willing to relocate?
2. What is your current and expected salary (a) In the Gulf? (b) In India?
3. Do you have any references in ATLAS?

Customer Care Executive - Oman

- Able to handle customer calls, sort out grievances, maintain reports, create and implement ideas for better customer satisfaction

Qualifications:

- Graduate
- Minimum 3 years of experience in Customer Service

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To apply for this position, please send your resume and cover letter to karthikayan.r@atlasera.com with the subject titled exactly "**Customer Care Executive Candidate Oman**" with the following details included

1. Are you willing to relocate?
2. What is your current and expected salary (a) In the Gulf? (b) In India?
3. Do you have any references in ATLAS?

IT Administrator - Oman

- Able to maintain the company's IT network, servers and security systems in good health.
- Also able to investigate and diagnose network problems, carry out routine configuration and installation of IT solutions

Qualifications:

- Graduate
- Minimum 3 years of experience in IT

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1. Are you willing to relocate?
2. What is your current and expected salary (a) In the Gulf? (b) In India?
3. Do you have any references in ATLAS?

Marketing Executive - Oman

- Able to develop marketing campaigns
- Ability to manage the production of marketing material, look for advertising opportunities and organize events

Qualifications:

- Graduate
- Minimum 3 years of experience
- Omani driving license – an added advantage

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1. Are you willing to relocate?
2. What is your current and expected salary (a) In the Gulf? (b) In India?
3. Do you have any references in ATLAS?

Receptionist - Oman

- Good command over English and Hindi
- Good communication skill and pleasing manners

Qualifications:

- Plus 2/Graduate
- Minimum 3 years of experience

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1. Are you willing to relocate?
2. What is your current and expected salary (a) In the Gulf? (b) In India?
3. Do you have any references in ATLAS?

Telephone Operator - Oman

- Good command over English and Hindi
- Politeness in communication with customers over phone

Qualifications:

- Plus 2/Graduate
- Minimum 3 years of experience

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1. Are you willing to relocate?
2. What is your current and expected salary (a) In the Gulf? (b) In India?
3. Do you have any references in ATLAS?

Billing Clerk - Oman

- Responsible for compiling and maintaining records, prepare invoice for services rendered to patients
- Ability to handle follow-up questions from patients and resolve discrepancies or errors
- Must be highly organized, pay close attention to details, have good analytical skills and be able to work under pressure

Qualifications:

- Graduate
- Minimum 3 years of experience in the hospital industry

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1. Are you willing to relocate?
2. What is your current and expected salary (a) In the Gulf? (b) In India?
3. Do you have any references in ATLAS?

Insurance Clerk - Oman

- Able to ensure that medical procedures are followed, verify accuracy and completeness of claims forms, review documents and medical records and co-ordinate with insurance companies for claims
- Ability to stay on top of constantly changing guidelines in the insurance industry

Qualifications:

- Graduate
- Minimum 3 years of experience in the hospital industry

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1. Are you willing to relocate?
2. What is your current and expected salary (a) In the Gulf? (b) In India?
3. Do you have any references in ATLAS?

Electrician - Oman

- Multi skilled electrician with good knowledge of maintenance of electrical equipments and ability to fault diagnose across a broad range.
- Knowledge of plumbing work – an added advantage

Qualifications:

- Diploma in relevant field
- Minimum 3 years of experience

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1. Are you willing to relocate?
2. What is your current and expected salary (a) In the Gulf? (b) In India?
3. Do you have any references in ATLAS?

Hospital Administrator - Oman

- Plan, direct and coordinate medicine and health services in the hospital
- Mediate among governing boards, medical staff and department heads
- Take care of billing procedures and Insurance Issues
- Successfully intervene and mediate crises and interpret policies and make suitable decisions that positively impact the care of patients
- Work closely with the human resources department in recruiting and hiring
- Ensuring that human and material resources are correctly utilized
- Gathering, adapting, storing and distributing information within the company using information systems
- Managing quality and cost control

Qualifications:

- 3-5 years experience in hospital administration
- Experience in Oman preferred but not a must
- Must be fluent in English and Malayalam
- MBBS/MHA preferred

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To apply for this position, please send your resume and cover letter to karthikayan.r@atlasera.com with the subject titled exactly "**Hospital Administrator Candidate Oman**" with the following details included

1. Are you willing to relocate?
2. What is your current and expected salary (a) In the Gulf? (b) In India?
3. Do you have any references in ATLAS?

Accountant - Oman

- Assist in internal auditing and preparing final accounts of the company
- Conduct Internal Audit to prepare Annual Budget and Monthly Management Control Report
- Day to day transactions of Inventory, Cash A/C and Bank A/C, preparing stock register, sales invoices, weekly and monthly sales reports, statements of accounts of Cash flow and Fund flow
- Compile and analyze financial information to prepare financial reports and entries to accounts like general ledger accounts, documenting business transactions
- Analyzes financial information detailing assets, liabilities, and capital, and prepares balance sheet, profit and loss statement, and other reports to summarize current and projected company financial position
- Audit contracts, orders, and vouchers, and prepares reports to substantiate individual transactions prior to settlement

Qualifications:

- 3 years experience in the hospital industry highly preferred
- Must be fluent in English and Malayalam
- CA/CA - Inter/M.Com/B.Com
- Good knowledge of computer programs in Accounting would be an advantage

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To apply for this position, please send your resume and cover letter to karthikayan.r@atlasera.com with the subject titled exactly "**Accountant Candidate Oman**" with the following details included

1. Are you willing to relocate?
2. What is your current and expected salary (a) In the Gulf? (b) In India?
3. Do you have any references in ATLAS?

Attender - Oman

- For running errands in the office, hospital and the staff mess area

Qualifications:

- SSLC/Plus 2
- Minimum 3 years of experience

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To apply for this position, please send your resume and cover letter to karthikayan.r@atlasera.com with the subject titled exactly "**Attender Candidate Oman** " with the following details included

1. Are you willing to relocate?
2. What is your current and expected salary (a) In the Gulf? (b) In India?
3. Do you have any references in ATLAS?

Carpenter cum Attender - Oman

- Skilled Carpenter who will also work as attender
- Knowledge of plumbing work an added advantage.

Qualifications:

- SSLC/Plus 2
- Minimum 3 years of experience

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To apply for this position, please send your resume and cover letter to karthikayan.r@atlasera.co with the subject titled exactly "**Carpenter cum Attender Candidate Oman**" with the following details included

1. Are you willing to relocate?
2. What is your current and expected salary (a) In the Gulf? (b) In India?
3. Do you have any references in ATLAS?

Previous Job Opening

Finance Manager

- Providing and interpreting financial information
- Formulating strategic and long-term business plans
- Researching and reporting on factors influencing business performance; analyzing competitors and market trends
- Developing financial management mechanisms that minimize financial risk
- Conducting reviews and evaluations for cost-reduction opportunities
- Developing external relationships with appropriate contacts e.g. auditors, solicitors, bankers and statutory organizations
- Producing accurate financial reports to specific deadlines
- Managing budgets
- Arranging new sources of finance for a company's debt facilities
- Keeping abreast of changes in financial regulations and legislation

Qualifications:

- 5 years experience in Finance and Accounts with exposure to the banking sector
- Must be fluent in English and Malayalam
- CA/CA - Inter/M.Com/B.Com
- Good knowledge of computer programs in Accounting would be an advantage
- A pleasant demeanor with the ability to get along with all types of personalities will be critical to your success in this position

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To apply for this position, please send your resume and cover letter to **talent@AtlasEra.com** with the subject titled exactly "**Finance Manager**" with the following details included

1. Are you willing to relocate?
2. What is your current and expected salary (a) In the Gulf? (b) In India?
3. Do you have any references in ATLAS?

Executive Secretary

- Provide day-to-day secretarial and administrative support
- Coordinate and schedule appointments, meetings, travel arrangement and attending to internal and external correspondence
- Maintain systematic filing system and safe keeping important documents
- Excellent planning and organization skills with the ability to multi-task and handle work pressure
- Able to work independently and under pressure with a high level of confidentiality and professionalism
- Meticulous, trustworthy and responsible with interest and capability in handling multi-functional/routine tasks

Qualifications:

- Graduate with at least 3 years of professional secretarial experience with strong administrative, organizational skills
- Must be fluent in English and Malayalam
- Excellent interpersonal and communication skills
- A pleasant demeanor with the ability to get along with all types of personalities will be critical to your success in this position

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To apply for this position, please send your resume and cover letter to talent@AtlasEra.com with the subject titled exactly "**Executive Secretary**" with the following details included

1. Are you willing to relocate?
2. What is your current and expected salary (a) In the Gulf? (b) In India?
3. Do you have any references in ATLAS?

HR Executive

- Responsible for recruitment, employee relations, compensation and benefits
- Resolving employee performance, discipline and grievance concerns in a fair and consistent manner
- Utilize different modes and methods of sources to identify and recruit candidates
- Initiate contact with possibly qualified candidates for specific job openings
- Develop recruitment ads to attract applicants and to fill specific job openings

Qualifications:

- Fluency in English and Malayalam is a must
- 2-3yrs of experience
- A bachelor's degree in the related field is preferred

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To apply for this position, please send your resume and cover letter to talent@AtlasEra.com with the subject titled exactly "**HR Executive**" with the following details included

1. Are you willing to relocate?
2. What is your current and expected salary (a) In the Gulf? (b) In India?
3. Do you have any references in ATLAS?

Accountant

- Assist in internal auditing and preparing final accounts of the company
- Conduct Internal Audit to prepare Annual Budget and Monthly Management Control Report
- Day to day transactions of Inventory, Cash A/C and Bank A/C, preparing stock register, sales invoices, weekly and monthly sales reports, statements of accounts of Cash flow and Fund flow
- Compile and analyze financial information to prepare financial reports and entries to accounts like general ledger accounts, documenting business transactions
- Analyzes financial information detailing assets, liabilities, and capital, and prepares balance sheet, profit and loss statement, and other reports to summarize current and projected company financial position
- Audit contracts, orders, and vouchers, and prepares reports to substantiate individual transactions prior to settlement

Qualifications:

- 3 years experience in the jewellery industry highly preferred
- Must be fluent in English and Malayalam
- CA/CA - Inter/M.Com/B.Com
- Good knowledge of computer programs in Accounting would be an advantage

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To apply for this position, please send your resume and cover letter to talent@AtlasEra.com with the subject titled exactly "**Accountant**" with the following details included

1. Are you willing to relocate?
2. What is your current and expected salary (a) In the Gulf? (b) In India?
3. Do you have any references in ATLAS?

Sales Executive

- Act as the primary contact between the company and the customer
- Understand and cater to the needs of customer satisfaction
- Display outstanding customer service
- Gathering information from the market to enhance sales
- Checking on goods both in display as well as in stock
- Represent the organization at exhibitions, events, demonstrations
- Recording sales and order information and sending copies to the sales office
- Gaining a clear understanding of customers' requirements
- Making accurate, rapid cost calculations, and providing customers with quotations
- Forecast future market trends

Qualifications:

- Able to communicate in English and Malayalam
- Experience in sales is preferred
- Prior experience in Jewellery division is an added advantage
- A bachelor's degree in any discipline

We believe that previous experience is a good indicator of future potential. However, we also believe in providing all candidates with an equal opportunity to present their abilities. Even if you do not have the preferred experience the right attention to detail in your cover letter and resume will ensure you an interview with ATLAS.

To apply for this position, please send your resume and cover letter to talent@AtlasEra.com with the subject titled exactly "**Sales Executive**" with the following details included

1. Are you willing to relocate?
2. What is your current and expected salary (a) In the Gulf? (b) In India?
3. Do you have any references in ATLAS?

Web Designer

- Must be creative and Energetic
- Up to date with latest web design tools
- Able to handle multiple projects under tight deadlines
- Able to multitask and adapt to change in priorities
- Strong attention to detail
- Photoshop, Flash, Dreamweaver, HTML, CSS, Hosting

Qualifications:

- Fluency in English and Malayalam is a must
- 2-3yrs of experience
- A bachelor's degree in the related field is preferred

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To apply for this position, please send your resume and cover letter to talent@AtlasEra.com with the subject titled exactly "**Web Designer**" with the following details included

1. Are you willing to relocate?
2. What is your current and expected salary (a) In the Gulf? (b) In India?
3. Do you have any references in ATLAS?

Graphic Designer Must be creative and Energetic

- Up to date with latest print design tools
- Able to handle multiple projects under tight deadlines
- Able to multitask and adapt to change in priorities
- Strong attention to detail
- Photoshop, Illustrator

Qualifications:

- Fluency in English and Malayalam is a must
- 2-3yrs of experience
- A bachelor's degree in the related field is preferred

We believe that previous experience is a good indicator of future potential. However, we also believe in providing all candidates with an equal opportunity to present their abilities. Even if you do not have the preferred experience the right attention to detail in your cover letter and resume will ensure you an interview with ATLAS.

To apply for this position, please send your resume and cover letter to talent@AtlasEra.com with the subject titled exactly "**Graphic Designer**" with the following details included

Video Editor

- Must be creative and Energetic
- Up to date with latest video editing tools
- Able to handle multiple projects under tight deadlines
- Able to multitask and adapt to change in priorities
- Strong attention to detail
- Premier, Photoshop

Qualifications:

- Fluency in English and Malayalam is a must
- 2-3yrs of experience
- A bachelor's degree in the related field is preferred

To apply for this position, please send your resume and cover letter to talent@AtlasEra.com with the subject titled exactly "**Video Editor**" with the following details included

சேவையின் நோக்கம்

- சேவை செய்யும் போது பலனை எதிர்பாராதே.
- உயர்ந்த இடம் கிடைக்கும் என்ற நோக்கத்தோடு சேவை செய்யாதே.

**இந்த நாள் இனிய நாளாக அமைய வாழ்த்துக்கள்.
அனுதினமும் ஆனந்தமாய் வாழ்ந்திட வாழ்த்துக்களோடு,
நன்றியுடன் என்றும் உங்களுக்காக உங்கள் ரமேஷ் (050-5865375)**

